

## **POLISH VISA INFORMATION**

The Republic of Poland is a part of the Schengen Area, a zone without controls on internal borders, consist of 28 countries. Third countries are allowed to enter Poland if they are in possession of valid travel document and VISA (if required). VISA requirements must be met before arrival to Poland.

**It is your responsibility as a participant of The World Games 2017 to check if VISA is required and obtaining the proper entry VISA for Poland.**

Please find below information about VISA types:

[http://www.msz.gov.pl/en/travel\\_to\\_poland/visa/visa;jsessionid=FBF4B61631306DFC25759EB92A971C9D.cmsa.p6p](http://www.msz.gov.pl/en/travel_to_poland/visa/visa;jsessionid=FBF4B61631306DFC25759EB92A971C9D.cmsa.p6p)

### **STEP 1 – Do you need VISA?**

Please see the list of countries whose citizens DO NOT NEED VISA to enter Poland:

[http://www.msz.gov.pl/en/travel\\_to\\_poland/entering\\_poland/visa\\_free/visa\\_free\\_countries](http://www.msz.gov.pl/en/travel_to_poland/entering_poland/visa_free/visa_free_countries)

### **STEP 2 – Which institution issues the entry VISA for your country of residence?**

Issuance of VISA application should be made in foreign institutions of the Republic of Poland. Please be aware that not all countries have Polish consular offices on their territory. In this case, the applicant is obliged to submit the application to the relevant Polish consular post in another country or in another Schengen consulate which represents Poland in VISA matters.

Applicants should contact relevant consular post in order to obtain the application as well as information on the electronic registration of the application and VISA fees. The processing time for visa applications varies and depends on local circumstances. Remember that VISA application is possible only three months before planned visit in Poland. The application will be examined no later than 15 calendar days after the date of submission of the full set of documents (including interview, if needed).

In the link below you will find the list of consular offices of the Republic of Poland:

[http://www.msz.gov.pl/en/travel\\_to\\_poland/polands\\_missions\\_abroad/](http://www.msz.gov.pl/en/travel_to_poland/polands_missions_abroad/)

Electronic registration of the application:

<https://secure.e-konsulat.gov.pl>

### What are required documents?

We strongly recommend that you contact the Polish Embassy/Consulate responsible for handling particular application first, in order to obtain a list of all required documents for VISA application. Types and number of required and supplementary documents may differ depending on the consular office.

### STEP 3 – Obtaining an official invitation letter

Wroclaw Local Organising Committee is in close cooperation with Polish Ministry of Foreign Affairs that will provide all needed support for TWG 2017 participants during the process of obtaining VISA.

#### Process of receiving VISA Invitation letter is as follows:

1. All participants have to be registered in the Event Management System (EMS) by International Federation Competition Manager or person chosen by Competition Manager in order to run the process of registration,
2. Until May 31<sup>st</sup> all entries have to be confirmed by International Federation in the EMS using „Confirm IF registration” button (final selection of participants),
3. After using „Confirm IF registration” button it is not possible to add, remove or change any data in the EMS,
4. IWGA and WLOC will confirm/reject IF entries,
5. Once entries will be confirmed by IWGA and WLOC, person having access to the EMS on behalf of International Federation will be able to download personalized VISA Invitation letters directly from the EMS and distribute them to particular participants.

In case of any questions regarding VISA Invitation letter please contact The World Games 2017 Wroclaw Local Organizing Committee at [accreditation@theworldgames2017.com](mailto:accreditation@theworldgames2017.com).